**Summer Camp Nurse Job Description**

The Camp Nurse will communicate and report directly to the Camp Director of Operations (William Perez) for any needs, concerns or other information needed. The Camp Nurse can also communicate to the Camp Leadership Team at the discretion of the Camp Director of Operations.

The Camp Nurse will communicate with the assistance of the Nurse Liaison to ensure medical needs of the Campers/Staff are met to the best of their ability and that the proper procedures are followed for medications & incidents.

The Camp Nurse’s main responsibilities will be to oversee and administer all medication to campers and staff, as well as use first aid skills when necessary during incidents at Camp.

For serious emergencies the Camp Director of Operations will make the final decision whether to call 911, call an ambulance or take campers/staff to the hospital for further treatment or care.

The Camp Nurse works to promote good health to and provide health care.

The Camp Nurse ensures along with nurse liaison that the clinic is kept clean and stocked with appropriate supplies and medications.

Keeps a daily medical log that is clear, accurate and concise on all campers and staff that visit the infirmary for medical reasons.

Dispenses and keeps a record of daily medications administered.

Keeps track of patients requiring follow-up visits for medical care.

Makes sure that medications brought to camp are stored in the medication cupboard in the infirmary and nowhere else unless pre-approved.

Shall remain on-call at all times, unless pre-approved by Camp Director.

Main Medication Times (which can vary depending on Campers):

Pre-Breakfast

During Breakfast

Lunch

Dinner

Bedtime